AGENDA

AUMC Leadership Board Meeting
10/07/25 @ 6:00pm

Attendees: Adrienne Behmer, Cindy Carlson, Carl Carpenter, Carol Chaney, Susan Daniel, Dave Dierzbicki, Wayne Garver, Kathy Luther, Cara McGuire, Keith Morgan, Daniel Shanks, Dave Shuey, Teresa Lesicko

Absent: Cindy Carlson, Keith Morgan, Teresa Lesicko

Agenda Outline

Opening & Prayer	Pastor Daniel
Review previous minutes / business	Cara McGuire
Vital Signs	Pastor Daniel
New Business	Cara McGuire

- Pastoral Check-in / Updates
- Staff updates
- Action Committee Updates
- Ministry Partner Updates
- Calendar review
- Building and maintenance
- Budget Review

Open forum	
Closing & Prayer	Pastor Daniel

Previous Minutes / Business

Details:

- Pastor report on vital signs and staff
- Stewardship Campaign will be last 2 weeks of October ending November 2
- Cleaning service in review and taking bids to look at options to change
- Insurance renewal in process for October 1 deadline, will form a committee to review and potentially look into a broker for support. Refinance documentation was located and sent to TX Methodist Foundation/
- Action Committee Updates
    - Fundraising Committee Update - Shelter the Flock funds are at $131,000, need to continue to work towards $150K goal to support other functions of the church.
    - Line of credit is in process at St. John's Bank for $100K
    - Building Action Committee reviewed various projects. Roofing work will be scheduled with Vanstar to get on their calendar. Tree work needs to be competed at Parsonage

	○ Septic work estimate came in at $10K and board voted to approve the bid and use the UMM funds to cover the cost, Carl will coordinate transfer with Liz ● Ministry Partner Updates ○ Care & Learn – new infant room is being completed ○ Youth in Need – lighting in outside area and carpeting in office area are projects that need to be reviewed ○ SHP – contract scanned to SHP and payment given to office ● District Charge conference form deadlines reviewed ● Charge conference forms in progress and will be reviewed at October meeting. ● Financial Review - Statement of Activities was shared.	
Notes:	● Motion to approve minutes by Adrienne Behmer and 2nd by Dave Dierbicki. Voted and approved 10-7-25.	
Action Items:	● NA	Responsible/Deadline

Vital Signs		
Notes:	● Attendance has been up 2 weeks ago- He talked with a few people that have been recently attending. ● Daniel will be gone Thursday through Sunday ● Loretta and Phil's birthday this month.	Daniel Shanks

Pastoral Check-In / Updates		
Details:	● Weekly Time off and Sabbath ● Continuing Education ● Spiritual Retreat	
Notes:	● Stewardship Campaign update ○ Conversation Worth Having - Sept 28 ○ Stewardship Campaign last 2 weeks October ● Keith Preaching Oct 11	
Action Items:	●	Responsible/Deadline

Staff Updates		
Details:	● Celebrate Loretta & Phil Birthdays this month! ● Cleaning service update – working on getting bids (JanPro & TBD)	

Notes:	• Received a bid from Jan Pro for Cleaning service. They will clean the daycare area and youth in need bathroom nightly. Sanctuary and other areas will be cleaned weekly. Give then one door key and keys for other areas kept in one of the cleaning closets. They will provide cleaning materials and supplies. We will still provide soap and paper products, they will install. Can be asked to clean certain areas in the church. • Bid came in $500 less than what we are paying now monthly. • Daniel recommended that we approve the bid and start with Jan Pro next month. • Dave asked if he could share the proposal and the copy of the contract to be shared with the leadership team.	
Action Items:	• Daniel to share the Jan-Pro contract for board review; board to provide any feedback so decision can be made	Responsible/Deadline

Action Committee Updates		
Details:	● Refinance Update ● Finalizing Line of Credit, 7.25% variable rate ○ Term 10 year auto renew ○ No auto payments, no pre-pay penalty ● Policy on use of funds - discussion ● Shelter the Flock Fundraiser update ● Other committee updates	Shelter the Flock 10-1-25
Notes:	● Insurance Renewal was completed ● Refinance: The mortgage refinance has been approved. The amount will be approx. $6500 per month. ○ It will need signatures from Keith Morgan, Daniel Shanks, Cara McGuire and Sue Daniel. ● Line of Credit: We are ready to finalize the line of credit for $100K based on equity of the church. ○ The line of credit 7.25%; 10 year auto renew and is paid monthly like a normal bill. ○ There was discussion around the use of the funds. It was voted on that it would be used for building and grounds. 2/3rd vote (Super majority) of the leadership team has to approve the use of the money. ○ Cara will document the use of funds policy to keep with the line of credit documentation. ● Shelter the Flock: We have collected $145,572 balance after shingles paid and vertical part completed is $133,842. Mid October work will continue on the roof. ● Kathy Luther put article in newsletter wants to add a blurb to the bulletin or have Keith/Loretta to mention where we are with Shelter the Flock Sunday. ● Dave Shuey said that people have been asking him where we are with things. It was agreed that we need to keep the fund raiser in the fore front of the congregation. ● In 2 weeks stewardship letters will be going out. Daniel will mention shelter the flock along with the pledge for 2026 so we can plan budget.	

	• Finance: Dave talked about the financial statements that were passed out. They need to be clearer so we can understand where we stand. He is willing to help but will need access to documents and people. • Building: Dave shared the sheet of building repairs since last months and thanked Wayne for completing them. The new light by the pavilion and walkway for Youth in Need has been done.	
Action Items	•	Responsible/Deadline
Action Committees & Board Liaisons	• Financial - Dave Shuey • Building - Wayne Garver, Dave Shuey • Fundraising and Giving - Kathy Luther • Mission/Ministry Partners – Teresa Lesicko, Carol Chaney • SPR/HR Policies & Procedures - Cara McGuire, Cindy Carlson • Outreach and Growth – Sue Daniel, Dave Dierzbicki	

Ministry Partner Updates		
Details:	• Care & Learn • Youth in Need • Sleep in Heavenly Peace	
Notes:	• No report from Care and Learn • Youth in Need wants carpeting in the small office. Daniel will ask if they will split the cost. We pay the installation and they purchase carpet. • Kathy Luther is going to recommend SHP and Arlington for supporting SHP to city of Bridgeton for a proclamation. Daniel said to get the wording from Steve. • Sue Daniel said the MO Conference Meeting went well and thank the church for their help and support. • Also, Unit meeting happening Sunday Oct 12 with Speaker Debora Grandison. • Teresa and Carol part of ministry partners provided welcome fall baskets to Youth in Need, Care and Learn and Office area. • No other reports.	
Action Items:	•	

Calendar Review		
Details:	• Link to Google Calendar here (will provide access on request)	
Notes:	• November meeting will move to 11/11 at 6pm • Satiurday, Dec 6 9am-12pm will be AUMC Strategic Planning Board Meeting, will cancel Dec 2 meeting	
Action Items:	•	Responsible/Deadline

Building & Maintenance		

Details:	• Roofing Repair Updates
	  ○ Scheduled to start mid-October
	• Septic work completed
	• Other Building Updates
	  ○ Youth in Need closet recarpeting, labor bid in at $500, est $200 on carpet tiles	

Notes:	• Roof work to start mid-October • Septic project has been done. The bill was around $9000. Need to double check to see if the job has been completed. If there is a balance of UMM funds, Carl wants the money to go toward another project at the church, maybe the installation cost for Youth in Need. Doesn't want the excess to go to the general fund.	
Action Items:	• Staff to update UMM on the final septic bill and make the appropriate transfer of funds to cover	Responsible/Deadline

Charge Conference / Board Business		

Details:	• Review District Charge Conference Forms
	  ○ Review Charge Conference Forms Due 9/15
	    ■ Care of Members Report
	    ■ Pastor-Parish Relations Committee Report
	    ■ Church Officer Contact List Instructions
	    ■ Local Church Officers for Election Report
	    ■ Pastoral Support Form
	    ■ Trustees Report
	  ○ In Person Charge Conference (Cornerstone in O'Fallon) – 11/15 11am-1pm
	  ○ Consultation Forms Due 11/1
	    ■ Board Discussion	

Notes:	• Care of members, church office contact list has been submtted. The Pastor Parish report, Trustee report -only needs the insurance declaration page and Pastoral Support form still need to be submitted. • Daniel left the room. Leadership team members discussed the answers to the consultation form that the church has to complete as well. Cara will complete the form and provide to board for edits/approval before submitting (due 10/15)	
Action Items:	•	Responsible/Deadline

Budget Review		
Details:	• Statement of Activities Review	Board Budget Folder Sept 25 Statement Sept 25 YTD Statement
Notes:	•	
Action Items:	•	Responsible/Deadline

Motion made to adjourn meeting by Adrienne Behmer
Meeting ended at 7:40pm
Next meeting November 11, 6pm

Minutes taken by Sue Daniel